



FOREST GLEN MIDDLE SCHOOL

200 Forest Glen Middle School

Suffolk, Virginia 23434

(757)925-5780

September 2, 2020

Dear Parents and Guardians:

In order to prepare for the first day of school, please note the following:

- Chromebook Distribution continues Thursday, September 3 from 3:00 to 6:00pm. We have a small number of appointments on Friday morning if you are unable to come on Thursday.
- Kajeet devices (internet hot spots) requests will be taken by our Media Specialist. Please email her directly at teresaweaver@spsk12.net. She will send you an electronic form to complete to submit your request to our Technology Department.
- In preparation for the first day of school, students will need to read the Student Guide to Virtual Learning. Parents, there is a detailed guide for you too. Both of these explain how to access the online learning platform, Canvas, that we will be using. Both of these documents can be found on the SPS website at https://www.spsk12.net/parent_instructional_resources
- The Canvas platform goes live to students on Thursday, September 3. Students must enter Canvas before a parent can access. Please see the guides for further information.

I will follow up with families tomorrow evening with an updated schedule of live instruction as we will finalize that tomorrow. We are basing our schedule on the division's schedule but will share with you which times live instruction will be provided during the instructional time allocated. This will help families and care givers establish consistent routines. Live instruction will be recorded and viewable if a student misses the live session. Additionally, our virtual orientation will post on the Forest Glen Middle School website tomorrow. This includes an interactive map of the building. The bitmojis for staff members will link you to a slide that is personalized for each teacher. We hope this helps connect us as a learning family.

Yesterday, Ms. Cara Byrd has joined the FGMS faculty as Assistant Principal. I welcome her experience and energy and we look forward to serving our community together.

Sincerely,

Ms. Presson

Principal, Forest Glen Middle School